

Uploading Breeding Papers

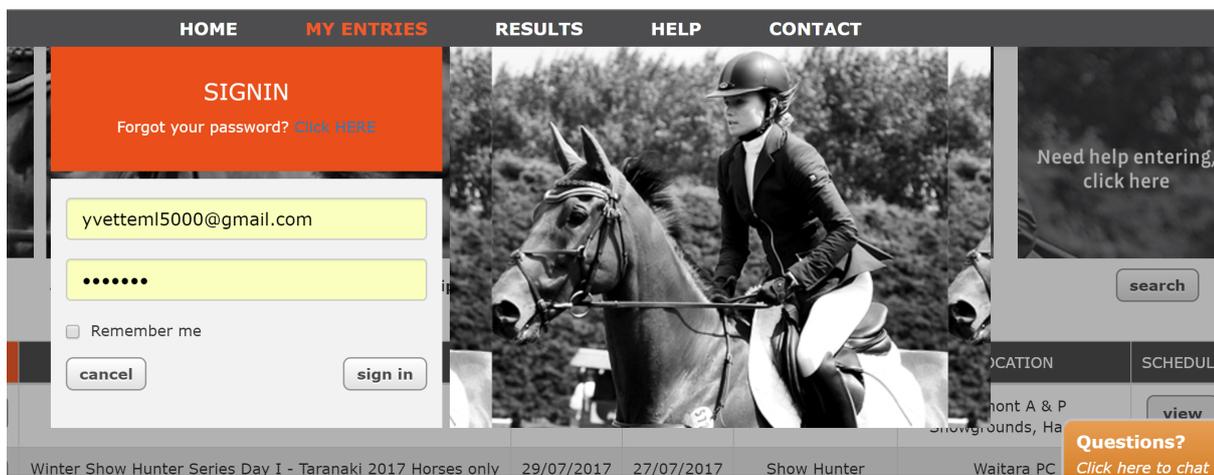
116 Vicki Lawson December 13, 2018 Creating an Evo Events account 7797

Sign in to your Evo Events Account



register

sign in



Select "My Account"

Scroll down until you see your horses.

Click on the right hand button called View in the Docs column

Click to view or add new documents

NAME	ESNZ #	FEI	ACTION	EMAIL OWNER	DOCS
a tenth horse	N/A	N/A	detail unassign	add	view
A third test horse	N/A	N/A	detail unassign	add	view

You now get a pop-up where you can upload a document that is stored against this horse for all future shows. Please follow the steps in order.

When you click the Choose File button you will need to go to wherever you have saved the document on your device.

NAME	ESNZ #	FEI	ACTION	EMAIL OWNER	DOCS
a tenth horse	N/A	N/A	detail unassign	add	view

Upload Document

Description:

Choose File: No file chosen

[upload](#)

1. Enter description (arrow to Description field)

2. Select Type of Document (arrow to Hanoverian Papers dropdown)

3. Press to select document to upload (arrow to Choose File button)

4. Press to Upload (arrow to upload button)

Documents List [hide](#)

DESCRIPTION	FILE TYPE	FILE NAME	DATE UPLOADED
live beta	Pony Height Certificate	Tulips_29122017_7017.jpg	29/12/2017

You will get a confirmation if the upload is successful and the new upload will show in the list of uploaded documents.

Online URL: <http://kb.evoevents.co.nz/article.php?id=116>